Resources and Services Overview and Scrutiny Committee

Work Programme 2019/2020 (Officer Version)

Meeting Calendar

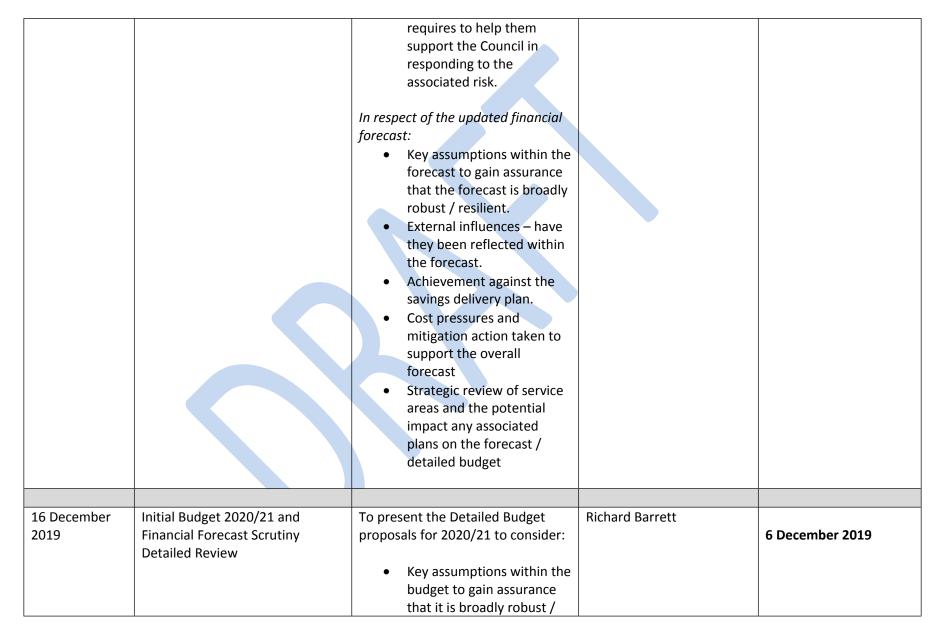
Meeting Date	Topics	Detail	Lead Officer	Deadline for Reports / Agenda Detail
	Performance Report 2019/2020	To undertake scrutiny of:	Katie Wilkins	
	First Quarter	(a) Is the performance	Anastasia Simpson	
		monitoring system capturing the		
		right level of data to support		
14 October		delivery of the Corporate Plan and		
2019		its priorities and projects – and to		
		make recommendations thereon.		
		(b) Is there performance as		
		identified in the monitoring data		
		that warrants scrutiny of an activity		
		 and to determine whether and 		
		how that scrutiny should take		
		place; including it as appropriate in		
		the work programme. The		
		performance data could be an		
		improving position where scrutiny		
		can look for lessons that may have		
		a service or broader implication for		
		the future, an unchanging position		
		and scrutiny may be appropriate		
		because of further resource		
		changes that would on the face of		
		it suggest performance would		
		change or declining performance		
		where the scrutiny may be about		
		how this has happened and what		

performance.Corporate Budget and Financial Forecast Monitoring 2019/20 first QuarterTo present the financial performance report for the First quarter of 2019/20 to consider:Richard BarrettIn respect of the in-year budget position to date:• Any adverse issues emerging during the quarter and the action taken to manage / mitigate the associated risk.• Any emerging issues / themes that may have an impact on future quarters / years and what information the Committee requires to help them support the Council in responding to the associated risk.In respect of the updated financial forecast:In respect of the updated financial forecast is broadly robust / resilient.External influences – have they been reflected within the forecast to gain assuranceExternal influences – have they been reflected within the forecast to gain assurance		needs to be done to improve	
Forecast Monitoring 2019/20 first Quarter performance report for the First quarter of 2019/20 to consider: In respect of the in-year budget position to date: Any adverse issues emerging during the quarter and the action taken to manage / mitigate the associated risk. Any emerging issues / themes that may have an impact on future quarters / years and what information the Committee requires to help them support the Council in responding to the associated risk. In respect of the updated financial forecast: Key assumptions within the forecast to gain assurance that the forecast is broadly robust / resilient. External influences – have they been reflected within 		performance.	
Quarter quarter of 2019/20 to consider: In respect of the in-year budget position to date: Any adverse issues emerging during the quarter and the action taken to manage / mitigate the associated risk. Any emerging issues / themes that may have an impact on future quarters / years and what information the Committee requires to help them support the Council in responding to the associated risk. In respect of the updated financial forecast: Key assumptions within the forecast to gain assurance that the forecast to gain assurance that the forecast to gain assurance that the forecast have they been reflected within 	Corporate Budget and Financial	To present the financial	Richard Barrett
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		the forecast.	
Achievement against the			

savings delivery plan.Cost pressures and mitigation action taken to support the overall forecastStrategic review of service areas and the potential impact any associated plans on the forecast / detailed budgetReview of the Business Case for the future of publicly owned leisure centres within the DistrictTo present to the Committee the Business Case for the Future of publicly owned leisure centres within the district to enable the Committee to scrutinised this forthcoming decisionMike Carran- Gain assurances of the future sustainability of the sports facility service impacts on public health - Review the maintenanceMike carran				
the future of publicly owned Business Case for the Future of leisure centres within the District Business Case for the Future of publicly owned leisure centres within the district to enable the Committee to scrutinised this forthcoming decision - Gain assurances of the future sustainability of the sports facility service - evaluate how the councils sport facility service impacts on public health - Review the maintenance		 Cost pressures and mitigation action taken to support the overall forecast Strategic review of service areas and the potential impact any associated plans on the forecast / detailed budget 		
 programme and the balance between planned preventative and reactive maintenance Does the activity programme reflect the needs of residents? How does the council work 	the future of publicly owned	 Business Case for the Future of publicly owned leisure centres within the district to enable the Committee to scrutinised this forthcoming decision Gain assurances of the future sustainability of the sports facility service evaluate how the councils sport facility service impacts on public health Review the maintenance programme and the balance between planned preventative and reactive maintenance Does the activity programme reflect the needs of residents? 	Mike Carran	

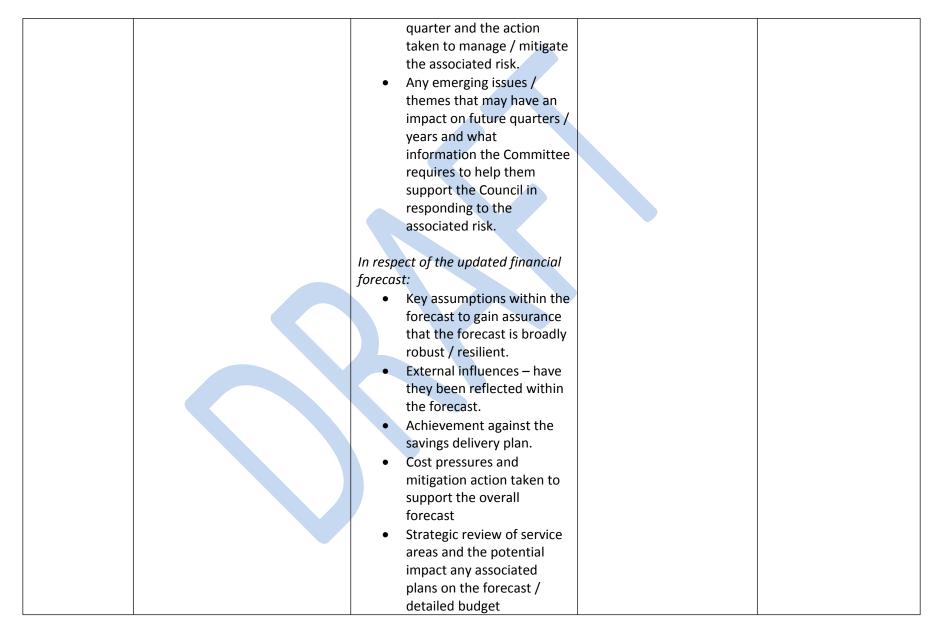
RSOSC		
		with its key partners I the
		delivery of its sports facility
		service e.g. schools and
		public health.
	Corporate Plan (Subject to	To enable the Committee to
	agreement	undertake pre-decision scrutiny of
		the emerging Corporate Plan 2020-
		24 and Priorities and projects for
		2020/21.

	Corporate Plan (Subject to agreement	 delivery of its sports facility service e.g. schools and public health. To enable the Committee to undertake pre-decision scrutiny of the emerging Corporate Plan 2020- 24 and Priorities and projects for 2020/21. 	Martyn Knappett	
28 November 2019	Performance Report 2019/20 Second Quarter Corporate Budget and Financial Forecast Monitoring 2019/20 Second Quarter	 To enable the Committee to scrutinise the performance monitoring system and identify from the relevant performance data future work programme scrutiny items. (see fuller detail for 14 October meeting) To present the financial performance report for the second quarter of 2019/20 to consider: In respect of the in-year budget position to date: Any adverse issues emerging during the quarter and the action taken to manage / mitigate the associated risk. Any emerging issues / themes that may have an impact on future quarters / years and what information the Committee 	Katie Wilkins Anastasia Simpson Richard Barrett	20 November 2019



		 resilient. Deliverability of the savings included within the detailed budget Robustness of the cost pressure forecasts Adequacy of reserves to support the budget / forecast Does the budget deliver against / reflect Corporate Priorities Any relevant issues raised by the Council's External Auditor 		
8 January 2020 TBC	Initial Budget 2020/21 and Financial Forecast Scrutiny Detailed Review	See above text - follow on from 16 December Meeting	Richard Barrett	N/A – follow on from 16 December meeting
17 February 2020	Annual Capital and Treasury Strategy Scrutiny	 To present the Annual Strategy for XX/XX to consider: Key changes since last year Adequacy of resources / internal expertise to deliver against the Strategy Key Investment and borrowing assumptions Advice from external treasury advisors The level of accepted risk 	Richard Barrett	7 February 2020

	Performance Report 2019/20 Third Quarter	 Key investment / borrowing criteria To enable the Committee to scrutinise the performance monitoring system and identify from the relevant performance data future work programme scrutiny items. (see fuller detail for 14 October meeting) 	Katie Wilkins Anastasia Simpson	
	Scrutiny of the implementation of the new waste and recycling collection service	 Emphasis should be on the implementation and planning of the roll out of the service. Focus on the results that we have -recycling performance data compared to expected data, waste minimisation, And overview of the roll out of the service. 	Jonathon Hamlet	
23 March 2020	Corporate Budget and Financial Forecast Monitoring 2019/20 Third Quarter	To present the financial performance report for the third quarter of 2019/20 to consider: In respect of the in-year budget position to date: • Any adverse issues emerging during the	Richard Barrett	13 March 2020



Review of the Year and Work	To review this year's work and to	Keith Simmons	
Programme 2020/21	seek Members' approval to a draft	Charlotte Cooper	
	programme of work for the		
	Resources and Services Overview		
	and Scrutiny Committee for the		
	coming municipal year for		
	recommendation to the Annual		
	Council meeting 2020.		
Energy Efficiency	To enable the Committee to		
	scrutinise the work that the Council		
	has undertaken in respect to		
	Climate Change and Energy		
	efficiency. The main focus should		
	be on		
	Scrutiny of the work		
	undertaken by the Climate		
	Change Working Party.		
	Home energy efficiency, in		
	particular the Eco3		
	initiative.		

To be programmed;

Торіс	Detail and Comments	Lead Officer(s)
Review of the Councils Public Convenience		Richard Barrett
Strategy		